

IRIS ONLINE SERVICES
APPLICATION FOR UNLOCKING LOGIN ID (for Normal Login)

(NOTE: SUBSCRIBER CAN UNLOCK A LOCKED LOGIN ID BY USING THE ONLINE 'FORGET PASSWORD' FUNCTION)

To: Land Registrar
(Attn: Search Services Help Desk, Fax Number : 2523 0907)

Account Number : _____

Account Name : _____

Please arrange for unlocking the following LOGIN ID(s):-

1. _____ 2. _____

I have read and understand the 'Personal Information Collection Statement' printed overleaf / attached.

Authorised Signature : _____
and Chop of Subscriber

Full Name of Signatory : _____

Title of Signatory : _____

Date : _____

Name of Contact Person : _____

Contact Telephone Number: _____

Fax Number : _____

FOR OFFICE USE ONLY

To:

(Attn.: _____)

Your LOGIN ID(s) has/have been unlocked. Please use the Initial Password(s) assigned to the above subscriber account in our letter dated _____ for login.

2. Please login the IRIS ONLINE SERVICES **within 14 days** and then change to a new password(s). The new password(s) will be effective from the next login.

(_____)
Search Services Help Desk
The Land Registry

PERSONAL INFORMATION COLLECTION STATEMENT

1. Purpose of Collection

The personal data collected in this form will be used by the Land Registry for the following purposes :-

- (a) to carry out activities relating to the provision of services by the Land Registry;
- (b) to facilitate communications; and
- (c) to produce statistics relating to the Land Registry's services.

You understand that the provision of your personal data is voluntary. If you fail to provide information as required in this form, the Land Registry may not be able to provide the requested service.

Please do NOT provide any personal data (including personal data relating to third parties) which are not specifically required to be submitted. Where information of any third party is included in this form or any document(s) filed in relation to it, the Land Registry will treat that you have obtained consent from such third party to disclose such information for the purposes above.

2. Disclosure of Personal Data

You understand that the personal data provided in this form may be disclosed or transferred to parties relevant where such disclosure or transfer is necessary for any purpose as stated in paragraph 1 above.

3. Access to Personal Data

You understand that pursuant to Sections 18 and 22 and Principle 6 of Schedule 1 to the Personal Data (Privacy) Ordinance (Cap. 486) (“**PDPO**”), you have the right to request access to and correction of your personal data held by the Land Registry. Under the PDPO, the Land Registry is entitled to charge a fee to process the said request. Any such request shall be made to the Personal Data (Privacy) Officer of the Land Registry at 28th Floor, Queensway Government Offices, 66 Queensway, Hong Kong.